

1. Go to the GPO website at the following address:
<http://gpo.nhg.singhealth.com.sg/tender/gpo/pub/index.html>

2. Click onto "Registration".

The screenshot shows the Group Procurement Office website in a Windows Internet Explorer browser window. The address bar displays the URL: <http://gpo.nhg.singhealth.com.sg/tender/gpo/pub/index2.html>. The website header features the GPO logo and the text "GROUP PROCUREMENT OFFICE". Below the header is a banner image with the text "Welcome to the GPO website". The main content area is divided into two columns. The left column contains a vertical menu with the following items: "Announcement", "Pharmaceuticals", "Non-Pharmaceuticals", "Members Login", and "Registration". The "Registration" link is circled in red. The right column contains contact information for GPO (Pharmaceuticals) and GPO (Non-Pharmaceuticals), including addresses, phone numbers, fax numbers, and email addresses. Below the contact information, the opening hours are listed: Monday - Thursday (8:30 am to 6:00 pm) and Friday (8:30 am to 5:30 pm). The footer of the website includes a copyright notice: "Copyright ©2003 Group Procurement Office. All Rights Reserved.".

GROUP PROCUREMENT OFFICE

Welcome to the GPO website

Announcement
Pharmaceuticals
Non-Pharmaceuticals
Members Login
Registration

Contact Us :

GPO (Pharmaceuticals)
Block 8 Level 2
Singapore General Hospital
Outram Road
Singapore 169608
Tel: 6326 8361
Fax: 6322 1917
email: gpo.pharma@singhealth.com.sg

GPO (Non-Pharmaceuticals)
7 Hospital Drive
#02-09 Block B
Singapore 119611
Tel: 6327 5836
Fax: 6327 8786
email: gpo.mm@singhealth.com.sg

Opening Hours : Monday - Thursday (8:30 am to 6:00 pm)
Friday (8:30 am to 5:30 pm)

This website is best viewed using MS IE version 5 or above
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NEW

Dear valued vendors,

We are currently improving our GPO Access Management System and would expect it to be completed by end March 2009. By 27 March 2009, existing registered members will be assigned a new User ID and informed via email. This new User ID will replace your current one.

Best regards,
GPO Administrator

Please click [here](#) for Terms of Use.
Please click [here](#) to download the User Guide.
Please click [here](#) for instructions to submit your application to register as a new member.

3. Key in the information required in the respective fields.
4. Click “Register” to submit your application.

The screenshot shows a Microsoft Internet Explorer browser window titled "Vendor Registration - Microsoft Internet Explorer". The address bar displays the URL: <http://gpo.nhg.singhealth.com.sg/tender/gpo/pub/ulogin/VendorRegistration.html>. The page content features the SingHealth logo at the top center, followed by the heading "Vendor Registration". Below the heading is a registration form with the following fields:

- Account Type: Pharmaceuticals (dropdown menu)
- User ID: To be assigned by GPO
- Password: [text input field]
- Confirm Password: [text input field]
- Full Name: [text input field]
- Company: [text input field]
- EPPU Head Reference & Category: [text input field]
- Contact No.: [text input field]
- Email: [text input field]
- Address: [text area with scrollbars]

Below the form, there is a red asterisk and a note: "Password must be alphanumeric. Min. 8 characters. E.g. "testing1!". At the bottom of the form, there are two buttons: "Register" and "Reset". The "Register" button is circled in red.

The browser's status bar at the bottom shows "Done" on the left and "Local intranet" on the right.